

**MIDDLETON SHORES - HEATHERCREST  
CASE MANAGEMENT**

6150 Century Avenue #101 • Middleton, WI 53562 • (608) 836-7950

**Disposition of Security Deposit**

All tenants must agree in writing to the disbursement of the security deposit otherwise a single check will be made out to all tenants on the lease. If any information is missing or unclear from this disbursement request, we will mail a single check addressed to all tenants.

I/We the tenants at: \_\_\_\_\_  
would like to request the following distribution of the security deposit after I/we have vacated our apartment:

**After any deductions and/or credits, please send:**

**Tenant 1** \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_

- ☐ All of the security deposit
- ☐ Half of the security deposit
- ☐ None of the security deposit
- ☐ Other: \_\_\_\_\_

**Tenant 2** \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_

- ☐ All of the security deposit
- ☐ Half of the security deposit
- ☐ None of the security deposit
- ☐ Other: \_\_\_\_\_

**Tenant 3** \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_

- ☐ All of the security deposit
- ☐ Half of the security deposit
- ☐ None of the security deposit
- ☐ Other: \_\_\_\_\_

**Tenant 4** \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_

- ☐ All of the security deposit
- ☐ Half of the security deposit
- ☐ None of the security deposit
- ☐ Other: \_\_\_\_\_

\*If there is an odd amount, any extra penny should go to: \_\_\_\_\_

*If an address is provided that proves to be undeliverable, or a new check must be issued for any other reason, you will be responsible for a \$35.00 stop payment fee unless the original check has already been returned to the office through return mail or other means.*

\_\_\_\_\_  
Tenant Signature Date

\_\_\_\_\_  
Tenant Signature Date

\_\_\_\_\_  
Tenant Signature Date

\_\_\_\_\_  
Tenant Signature Date